

## Notice to Deceased's Homeowners' Insurance Company

Date: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

*[insert insurance company name and address]*

Name of deceased: \_\_\_\_\_

Deceased's address: \_\_\_\_\_

\_\_\_\_\_

Date of death: \_\_\_\_\_

Homeowners' insurance policy number: \_\_\_\_\_

This letter is to notify you that your insured, \_\_\_\_\_ *[deceased's name]*, has died. I am the executor of the estate and would like to be added as a named insured to this homeowners' insurance policy. Enclosed with this letter you will find a certified death certificate for \_\_\_\_\_ *[deceased's name]*, along with documentation that I am the executor.

Please contact me so that we may discuss this matter. I can be reached using the information below. Please sign and return the second copy of this letter in the enclosed stamped and self-addressed envelope.

Thank you for your assistance.

Signature: \_\_\_\_\_

Printed or typed name: \_\_\_\_\_

Relationship to deceased: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Home phone: \_\_\_\_\_ Work phone: \_\_\_\_\_

Email: \_\_\_\_\_

**Receipt acknowledged by**

Signature: \_\_\_\_\_

Printed or typed name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_