

Apartment-Finding Service Checklist

Name of Company: _____

Address: _____

Phone number: _____

Hours: _____

Date: _____

1. Description of listings:

geographic areas covered _____

type of rentals _____

total number of listings _____

number of new listings/day _____

exclusivity _____

type of information available/listing _____

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2. Type of access to listings, cost and duration of service:

phone _____

fax _____

email _____

pager _____

books available in-office _____

3. Free phone available in office for members' use? Yes No

4. Other services and costs:

roommate referrals _____

credit screening _____

other _____

5. Percentage of members who find a rental unit through service: _____

6. Refund if rental not found through company: _____

7. Length of time in business: _____

8. Other comments: _____
